



ADDING & DROPPING **[NO SECTION CHANGING]**

Fall' 2022-2023

Sep 22 & 25, 2022.

1. All ADD/DROP procedure can be completed online.
2. Login into the VUES account → Click ADD/DROP button → Select the courses to ADD/DROP → Click CONFIRM button.
3. For difficulties, contact your respective department or Hotline numbers (<https://www.aiub.edu/contact>)
4. As per dropping policy.
5. Minimum load should be maintained even after dropping (as per following table):

Program	Minimum Number of credits	
	<i>Regular Load</i>	<i>Load for Discount/Scholarship</i>
Undergraduate	12	14-15
Graduate	12	12
EMBA	4 Courses	4 Courses

6. Adding / Dropping is not allowed for **PROBATION STUDENTS.**

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ADDITIONAL REGISTRAR
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