

Adding Dropping :: Summer 2021-22

Department of Computer Science

Online Adding Dropping Procedure

1. Section change is **NOT ALLOWED**.
2. All ADD/DROP procedure can be completed online.
3. Login into the VUES account ⇒ Click ADD/DROP button ⇒ Select the courses to ADD/DROP
⇒ Click CONFIRM button.
4. As per Dropping Policy.
5. Minimum load must be maintained after adding dropping procedure.
6. Adding/Dropping is **NOT ALLOWED** for Probation Students and Freshman Students.
7. **ONLY for exceptional cases** (e.g., can't find courses, sections are full etc.) use the **Adding Dropping Request Form** from the following link:
<https://forms.office.com/r/w3J5awXAbc>
8. If your request is not processed by May 29, 2022 02:00PM, students can contact in D-Building **Room# DS0207** after 02:00PM.
9. Only the students who filled up the Adding Dropping Request Form will be allowed to contact in **DS0207**.

Best Regards,
Department of Computer Science, FST
American International University-Bangladesh