

Adding Dropping Notice :: Summer 2022-23

Department of Computer Science

Online Adding Dropping Procedure

1. Section change is **NOT ALLOWED**.
2. All ADD/DROP procedures can be completed online.
3. Login into the VUES account ⇒ Click ADD/DROP button ⇒ Select the courses to ADD/DROP ⇒ Click CONFIRM button.
4. As per Dropping Policy.
5. Minimum load must be maintained after adding dropping procedure.
6. Adding/Dropping is **NOT ALLOWED** for Probation Students and Freshman Students.
7. **ONLY for exceptional cases** (e.g., can't find courses, sections are full etc.) use the **Adding Dropping Request Form** from the following link: <https://forms.office.com/r/yeEBRQqp6J>



8. Students whose registration is cleared should also fill up the above form with only adding request.
9. If your request is not processed by June 11, 2023, 01:00 PM, you can contact in D-Building **Room# DS0107** after 02:00 PM.

Best Regards,
Department of Computer Science, FST
American International University-Bangladesh