

Final Registration :: Summer 2022-23

Faculty of Science and Technology

Department of Computer Science (CSE/CS/CSSE/SE/CIS)

[Registration Procedure](#)

1. Students have to follow the online pre-registration procedure to register courses according to the schedule given in the notice titled "[Final Registration Flowchart Summer 2022-2023](#)" on AIUB website.
2. For [Thesis/Software Project I/Software Project II Registration](#), Students must follow the instructions provided in the following link: [Click Here For Thesis/SP Notice](#).
3. For [Internship registration](#), go to the following link and fill up the Internship Registration Form: [Click here for Internship Registration Notice](#).

Internship will be added in your registration in due time. For any queries, send an email to info@cs.aiub.edu.

4. For [Probation Students](#), follow the probation student registration guideline from the notice board/website.
5. [ONLY for exceptional cases](#) (e.g., can't find courses, sections are full, want to request for courses, etc.) use the registration request form.
6. To submit registration request, students have to follow the steps bellow:
 - Students [MUST Login](#) to their respective Microsoft Account (XX-XXXXX-X@student.aiub.edu).
 - Use the Correct [Registration Request Form](#) as per the table below.
 - Students [MUST](#) submit their registration request according to the schedule below:

Date	Student I.D. Number	Form Link <i>ONLY for exceptional cases</i>
May 23 (4 PM) to May 24 (10 AM)	All up to 18-XXXXX-1	https://forms.office.com/r/XpQ9miQMyQ
	18-XXXXX-2 to 19-XXXXX-3	https://forms.office.com/r/70pWygDvUY
May 24 (4 PM) to May 25 (10 AM)	20-XXXXX-1 to 21-XXXXX-1	https://forms.office.com/r/5pIdJh1E7A
May 25 (4 PM) to May 28 (10 AM)	21-XXXXX-2 to 22-XXXXX-1	https://forms.office.com/r/nvzidpq03f
May 28 (4 PM) to May 29 (10 AM)	22-XXXXX-2 to 22-XXXXX-3	https://forms.office.com/r/M674QGn3D6
May 29 (4 PM) to May 30 (10 AM)	23-XXXXX-1	https://forms.office.com/r/H7hZUGBVW4
May 30 (4 PM) to May 31 (10 AM)	Free Slot	https://forms.office.com/r/r1tCTWZhKe
		https://forms.office.com/r/B2PiF4A4Gt

7. [After submitting the form, students MUST wait for at least 22 hours](#) as it takes time for the advisors to process and execute all the requests.

8. If registration request is not processed even after waiting the above-mentioned 22 hours, students can contact in D-Building **Room# DS0202** as per the following schedule:

Student ID Number	Date	Time
Up to 19-XXXXX-3	May 24, 2023 (Wednesday)	01:00 PM to 04:00 PM
20-XXXXX-1 to 21-XXXXX-1	May 28, 2023 (Sunday)	12:00 PM to 02:00 PM
21-XXXXX-2 to 22-XXXXX-1	May 28, 2023 (Sunday)	02:30 PM to 04:00 PM
22-XXXXX-2 to 22-XXXXX-3	May 29, 2023 (Monday)	1:00 PM to 04:00 PM
23-XXXXX-1	May 30, 2023 (Tuesday)	1:00 PM to 04:00 PM
Free Slot	May 31, 2023 (Wednesday)	12:00 PM to 04:00 PM

- Only the students who filled up the form will be allowed to visit in **Room# DS0202**.
- Do not create any queue in front of **Room# DS0202** before the above-mentioned time. Any queue formed before that will be deformed.

Best Regards,
Department of Computer Science, FST
American International University-Bangladesh