

# Registration (Postgraduate)

## Fall 2024–2025

### Online Registration Schedule

(By students themselves)

Students must login to AIUB Portal (<https://portal.aiub.edu>) for online registration and can confirm their registration procedure according to the following schedule

#### Postgraduate

Regular postgraduate students with no changes required in their registration can complete their online registration as per following schedule

Oct 10 (10 AM) – Oct 11 (10 AM)	ALL up to 22-9****-3
Oct 11 (10 AM) – Oct 12 (10 AM)	23-9****-1 to 23-9****-3
Oct 12 (10 AM) – Oct 12 (12 AM)	24-9****-1 to 24-9****-2

- The minimum due payment for registration must be completed within 3 (three) working days of the first day of classes in order to validate the registration.

### Only for problematic/complicated cases

Following schedule and venues will be allocated for on campus registration in presence of Faculty members

**Date: October 14 – 17, 2024**

**Time: 7:30 PM – 9:30 PM**

Date	Student I.D. Number
Oct 14 (7:30 PM – 9:30 PM)	ALL up to 22-9****-3
Oct 15 (7:30 PM – 9:30 PM)	23-9****-1 to 23-9****-3
Oct 16 (7:30 PM – 9:30 PM)	24-9****-1 to 24-9****-2
Oct 17 (7:30 PM – 9:30 PM)	Free Slot

- During this schedule regular postgraduate students can also complete their online registration by themselves.
- The minimum due payment for registration must be completed within 3 (three) working days of the first day of classes in order to validate the registration.

Dept.	Responsible	Venue
MBA/ EMBA	Dr. Mohammad Faridul Alam	Level 1, Annex 4
	Dr. Partha Prasad Chowdhury	Level 2, Annex 4
MSCS	Dr. Tabin Hasan	Level 1, Annex 1
MTEL / MEEE	Dr. Mohmmad Nasir Uddin	Level 1, Annex 1
MPH / MDS	Dr. Muhammad Wasiful Alam	Level 1, Annex 1
	Dr. Faria Sultana,	Level 1, Annex 4
LLM	Dr. Syeda Afroza Zerín	Level 1, Annex 4
Special Cases	Mr. Khurshed Alam, Mr. Asif Parvez (10 AM – 4 PM)	Registrar Building
Probation Students		Separate Notice will be published
For Technical difficulties		VUES, (Level 1) Building D

Please note: All **\*UNCONFIRMED pre-registration** and **\*INVALID Registration** will be deleted within 3 working days of the first day of classes.

- \*UNCONFIRMED pre-registration:** A pre-registration which was not clicked 'confirmed' during the final registration schedule.
- \*INVALID registration:** A pre-registration which was clicked 'confirmed' during final registration, but the minimum required payment was not made within the deadline to validate the registration.

Md. Khurshed Alam  
Additional Registrar  
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