

Online Final Registration Guidelines for Probation Students FALL 2023-2024

Probation students can apply online for Final registration according to the Final registration schedule.

1. As a probation student, you are unable to confirm final registration without the probation department's consent. Apply first for Final Registration from your portal. Follow the following steps:
2. **Step 1:** Log in to AIUB Portal (<https://portal.aiub.edu>) for online final registration.
3. **Step 2:** Click on the **“Go to Registration”** button.
4. **Step 3:** Click on the **“Apply here”** button, you must wait for the approval of the probation department
5. **Step 4:** You must wait for the probation department's clearance if the application was submitted successfully
6. **Step 5:** The “next” button will appear if your application is accepted. Go and meet your respected advisors to confirm the Final Registration
7. **Step 5:** If your application is denied, you will see instructions from the Office of Probation and follow the instructions accordingly.

Probation students cannot confirm their final registration by themselves, their registration will be confirmed with the help of their department’s below-mentioned advisors

Only for Probation Students

The following schedule and venues will be allocated for on-campus registration in the presence of the following Faculty Members (Advisors)

Date: September 10 – September 14, 2023

Time: 10 AM – 4 PM

Dept.	Name of the Advisor	Room No	Email
EEE, CoE & IPE	Md Sajid Hossain	DN0421	sajidh@aiub.edu
Architecture	M. Arefeen Ibrahim	41D12	arefeen@aiub.edu
CS	Mr. Sharfuddin Mahmood	DNGA12	smahmood@aiub.edu
	Mr. Tohedul Islam	DN0121	islamtohedul@aiub.edu
	Mr. Md. Faruk Abdullah Al Sohan	DN0127C	faruk.sohan@aiub.edu
BBA	Mr. Md. Joynal Abedin	42C17	abedin@aiub.edu
	Dr. Aftab Anwar	42B02	aftab.anwar@aiub.edu
MBA & EMBA	Dr. Partha Prasad Chowdhury	42A09	partha.p@aiub.edu
Economics	Dr. Faria Sultana	410C17	farias@aiub.edu
English	Mr. Md. Hamidul Haque	41A03	hamidhaq@aiub.edu
Law	Ahasan Habib	41A19	ahasanhabib@aiub.edu
MMC	Mohammad Masud Chowdhury	41C18	cmasud@aiub.edu

NOTE: 1) If anyone fails to complete and confirm the registration within the published schedule, a late registration fine will be applicable.

2) last date of payment for registration confirmation (without fine): 17th Sept. 23, and all UNCONFIRMED registration will be deleted after this date.

3) last date of payment for registration confirmation (with fine): 25th Sept.23, and all INVALID registrations will be deleted after the deadline of payment (with fine).

Office of Probation

Registrar Building (Annex-8)

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Email: probation@aiub.edu, Hotline: 01844115008