

Final Registration :: Spring 2022–23

Faculty of Science and Technology

Department of Computer Science (CSE/CS/CSSE/SE/CIS)

[Online Registration Procedure](#)

1. Students have to follow the online final registration procedure to register courses according to the schedule given in the notice titled “[Final Registration Flow Chart of Spring 2022-23](#)” on AIUB website.
2. For [Internship registration](#), go to the link: [Internship Registration](#).
3. For [Thesis/SP1/SP2 registration](#) go to the link: [Thesis-SP1-SP2 Registration](#).
4. For [Probation Students](#), follow the probation student registration guideline from the notice board/website.
5. **ONLY for exceptional cases** (e.g., can’t find courses, sections are full, want to request for courses, etc.) use the registration request form.
6. To submit registration request, students have to follow the steps bellow:
 - Students **MUST Login** to their respective Microsoft Account (XX-XXXXX-X@student.aiub.edu).
 - Use the Correct [Registration Request Form](#) as per the table below.
 - Students **MUST** submit their registration request according to the schedule below:

Form Submit Deadline	Student I.D. Number	Form Link ONLY for exceptional cases
Jan 9 (8 PM) to Jan 10 (12PM)	Up to 18-XXXXX-1	https://forms.office.com/r/sDLScr1HhD
	18-XXXXX-2 to 19-XXXXX-3	https://forms.office.com/r/7rL3q5nDgH
Jan 10 (4 PM) to Jan 11 (10AM)	20-XXXXX-1 to 20-XXXXX-3	https://forms.office.com/r/yf4KnY4qZm
Jan 11 (4 PM) to Jan 12 (10AM)	21-XXXXX-1 to 21-XXXXX-3	https://forms.office.com/r/VsvRfuX0H2
Jan 12 (4 PM) to Jan 15 (10AM)	22-XXXXX-1 to 22-XXXXX-3	https://forms.office.com/r/MHhknqhx34
Jan 15 (4 PM) to Jan 16 (10AM)	Up to 18-XXXXX-1	https://forms.office.com/r/qMwj71xqfx
	18-XXXXX-2 to 22-XXXXX-3	https://forms.office.com/r/hWsjAkj9Up

7. [After submitting the form](#), students **MUST** wait for at least 20 hours as it takes time for the advisors to process and execute all the requests.
8. If registration request is not processed even after waiting the aforementioned 20 hours, students can contact in **D-Building Room# DS0202** as per the following schedule:

Date	Time	Student ID Number
Jan 12, 2023 (Thursday)	11:00 PM to 04:00 PM	All up to 19-XXXXX-3
Jan 12, 2023 (Thursday)	12:00 PM to 04:00 PM	20-XXXXX-1 to 20-XXXXX-3
Jan 12, 2023 (Thursday)	02:00 PM to 04:00 PM	21-XXXXX-1 to 21-XXXXX-3
Jan 15, 2023 (Sunday)	01:00 PM to 04:00 PM	22-XXXXX-1 to 22-XXXXX-3
Jan 16, 2023 (Monday)	01:00 PM to 04:00 PM	Free Slot

Note:

- Only the students who filled up the **Registration Request Form** will be allowed to visit in **Room# DN0212**.
- Do not create any queue in front of **Room# DN0212** before 02:00 PM. **Any queue formed before that will be deformed at 02:00 PM.**

Best Regards,
Department of Computer Science, FST
American International University-Bangladesh