

Pre-registration (Undergraduate)

Fall 2023–2024

Online Pre-registration Schedule

(By students themselves)

Students must login to AIUB Portal (<https://portal.aiub.edu>) for online pre-registration

Students can confirm their pre-registration procedure according to the following schedule:

Undergraduate

(Online pre-registration will be open for 24 Hours)

Date	Student I.D. Number
Jul 29 (4 PM) to Jul 30 (4 PM)	ALL up to 20-****-1
JUL 30 (4 PM) to Jul 31 (4 PM)	20-****-2 to 21-****-3
Jul 31 (4 PM) to Aug 01 (4 PM)	22-****-1 to 22-****-2
Aug 01 (4 PM) to Aug 02 (4 PM)	22-****-3 to 23-****-1
Aug 02 (4 PM) to Aug 03 (4 PM)	23-****-2
Aug 03 (4 PM) to Aug 06 (4 PM)	Free Slot

Only for problematic/complicated cases

Following schedule and venues will be allocated for on campus Pre-registration in presence of Faculty Members (Advisors)

Date: Jul 30 – Aug 06, 2023

Time: 10 AM – 4 PM

- Architecture – Concerned Faculty (Level 1) Annex 4
- BA/BSS/LLB – Concerned Faculty (Level 1) Annex 4
- BBA – Room # 2201 (Level 2) Annex 2
- Engineering – Computer Lab, Level 2, Building D
- Science – Computer Lab, Level 2, Building D
- Probationary Students – Concerned Departments

- For Technical difficulties – VUES, (Level 1) Building D
- BA/BSS – Dr. A.B.M. Rahmatullah (Level 1) Annex 4
- BBA – Dr. Rezbin Nahar / Department Heads, (Level 2) Annex 4
- Architecture – Mr. Arefeen Ibrahim, (Level 1) Annex 4
- Engineering – Dr. Md. Saniat Rahman Zishan, Mr. Nafiz Ahmed Chisty [EEE], Mr. Chowdhury Akram Hossain [COE], Dr. Md. Ehasanul Haque [IPE], (Level 1) Building D
- Science – Dr. Abdullah Al Zubair, Dr. Akinul Islam Jony (Level 2) Building D
- Special Cases – Mr. Khurshed Alam, Mr. Asif Parvez, Registrar Building

Note:

1. If anyone fails to complete and confirm the pre-registration within the published schedule, a late registration fine will be applicable.
2. **Minimum credit requirement for Scholarship/ Waiver/ Award:**
 - Undergraduate: 15

Md. Khurshed Alam,
Additional Registrar
American International University-Bangladesh

Pre-registration (Graduate)

Fall 2023 –2024

Online Pre-registration Schedule

(By students themselves)

Students must login to AIUB Portal (<https://portal.aiub.edu>) for online pre-registration

Students can confirm their pre-registration procedure according to the following schedule:

MBA, EMBA, MSCS, MTEL, MPH, MDS, MEEE

(Online pre-registration will be open for 24 Hours)

Date	Student ID Number
Jul 29 (4 PM) to Jul 30 (4 PM)	ALL up to 20-****-2
Jul 30 (4 PM) to Jul 31 (4 PM)	20-****-3 to 21-****-2
Jul 31 (4 PM) to Aug 01 (4 PM)	21-****-3 to 22-****-2
Aug 01 (4 PM) to Aug 02 (4 PM)	22-****-3 to 23-****-2
Aug 02 (4 PM) to Aug 03 (4 PM)	Free Slot

Only for problematic/complicated cases

Following schedule and venues will be allocated for on campus pre-registration in presence of Faculty members

Date: Jul 30 – Aug 03, 2023

Time: 7 PM – 9 PM

Concerned Department Heads/ Coordinators Annex 1 & 4

- For Technical difficulties – VUES, (Level 1) Building D
- MBA/ EMBA – Dr. Mohammad Faridul Alam (Level 1) Annex 1
- MSCS – Dr. Tabin Hasan (Level 1) Annex 1
- MTEL / MEEE – Dr. Mohmmad Nasir Uddin (Level 1) Annex 1
- MPH / MDS – Dr. Muhammad Wasiful Alam (Level 1) Annex 1, Dr. Faria Sultana, (Level 1) Annex 4
- Probationary Student – Concerned Departments
- Special Cases – Mr. Khurshed Alam, Mr. Asif Parvez, Registrar Building (Time 10am- 4pm)

Note:

1. If anyone fails to complete and confirm the pre-registration within the published schedule, a late pre-registration fine will be applicable.
2. **Minimum credit requirement for Scholarship/ Waiver/ Award:**
 - Graduate (except EMBA): 12
 - EMBA: 9

Md. Khurshed Alam
Additional Registrar
American International University-Bangladesh