Registration (Undergraduate)
Fall 2024 – 2025

Online Registration Schedule
(By students themselves)
Students must login to AIUB Portal (https://portal.aiub.edu) for online registration and confirm their registration procedure according to the following schedule:

Undergraduate
Regular undergraduate students with no changes required in their registration can complete their online registration as per following schedule

Oct 10 (10 AM) – Oct 11 (10 AM)	ALL up to 22–*****–3
Oct 11 (10 AM – Oct 12 (10 AM)	23–*****–1 to 23–*****–3
Oct 12 (10 AM) – Oct 12 (12 AM)	24–*****–1 to 24–*****–2

- The minimum due payment for registration must be completed within 3 (three) working days of the first day of classes in order to validate the registration.

ONLY for problematic/complicated cases
Following schedule and venues will be allocated for on campus Registration in presence of Faculty Members (Advisors)

Date: October 14 – 17, 2024
Time: 10 AM – 4 PM

Date	Student I.D. Number
Oct 14 (10 AM – 4 PM)	ALL up to 22–*****–3
Oct 15 (10 AM – 4 PM)	23–*****–1 to 23–*****–3
Oct 16 (10 AM – 4 PM)	24–*****–1 to 24–*****–2
Oct 17 (10 AM – 4 PM)	**Free Slot**

- **During this schedule regular undergraduate students can also complete their online registration by themselves.**
- The minimum due payment for registration must be completed within 3 (three) working days of the first day of classes in order to validate the registration.

Dept.	Responsible	Venue
BA/BSS	Dr. Tazul Islam All Department Heads	Concerned Faculty (Level 1) Annex 4
BBA	Dr. Rezbin Nahar All Department Heads	Room # 2201 (Level 2) Annex 2
Architecture	Mr. Arefeen Ibrahim	Concerned Faculty (Level 2) Annex 4
Engineering	Dr. Md. Saniat Rahman Zishan, Mr. Nafiz Ahmed Chisty [EEE], Mr. Chowdhury Akram Hossain [COE], Dr. Md. Ehasanul Haque [IPE]	Computer Lab, Level 2, Building D
Science	Dr. Abdullah Al Zubair, Dr. Debajyoti Karmaker	Computer Lab, Level 2, Building D
Special Cases	Mr. Khurshed Alam, Mr. Asif Parvez	Registrar Building
Probation Students		Separate Notice will be published
For Technical difficulties		VUES, (Level 1) Building D

Please note: All ***UNCONFIRMED pre-registration** and ***INVALID Registration** will be deleted within 3 working days of the first day of classes.

- ***UNCONFIRMED pre-registration**: A pre-registration which was not clicked 'confirmed' during the final registration schedule.
- ***INVALID registration:** A pre-registration which was clicked 'confirmed' during final registration, but the minimum required payment was not made within the deadline to validate the registration.

Md. Khurshed Alam,
Additional Registrar
American International University-Bangladesh